



PBFL MANAGERS NOTES

• U8s (School Years 2 & 3)

- Timing. Games are 3x15 minute thirds.
- **NO** Heading allowed.
 - Punishable re-start for a header is an in-direct free kick from the point at which the header occurred. Any infringement occurring inside the goalkeeper's area is punishable by the indirect free-kick being awarded on the edge of the area to the opposing team.
- Kick-ins (indirect) are to be taken at the point of the ball leaving the field of play (this is instead of a throw-in). The player taking the kick-in may touch the ball again before it is touched by another player.
- Pass backs to goalkeeper are **ALLOWED**.
- Retreat rule to halfway line for opposition team on goal kicks (ground kick). This rule does not apply to goal kicks from a goal keepers' hands whilst the ball is live' and still active In play.
- **NO** Offside.
- **All other rules / laws of the game are as standard as per FA Rules and Laws.**

• U10s (School Years 4 & 5)

- Timing. Games are 3x15 minute thirds.
- **NO** Heading allowed.
 - Punishable re-start for a header is an in-direct free kick from the point in which the header occurred. Any infringement incurred inside the goalkeeper's area is punishable by the indirect free-kick being awarded on the edge of the area to the opposing team.
- Throw-ins (NOT kick-ins) are the required re-start from where the ball has left the field of play. The referee will allow a throw-in to be retaken once, in the event of a foul throw. Emphasis on ensuring headers do not occur from this re-start.
- Pass backs to goalkeeper are **NOT ALLOWED**.
- Retreat rule to halfway line for opposition team on goal kicks (ground kick). This rule does not apply to goal kicks from a goal keepers' hands whilst the ball is live and still active in play.
- **NO** Offside.
- **All other rules / laws of the game are as standard as per FA Rules and Laws.**

• **U12s (School Years 6 & 7) U14s (Years 8 & 9) U17s (Years 10 & 11)**

➤ Timings:

- U12's (3 x 20 min thirds)
- U14's (2 x 30 min halves)
- U17's (2 x 35 min halves)

➤ **All other rules / laws of the game are as standard as per FA Rules and Laws.**

• **SANCTIONS & CAUTIONS TO PLAYERS, MANAGERS & SPECTATORS**

○ U8 & U10 players – PBFL would not normally expect bad behaviour to be serious enough to warrant yellow or red cards. If the referee deems such behaviour to warrant a yellow card, we encourage referees to request that the manager removes that player from the pitch for 5 minutes to “cool down”. If there is a recurrence of bad behaviour by the same player the referee is encouraged to ask the manager to remove that player for the rest of the game (without showing a red card and therefore reporting the matter to the FA). Such action will be reported to the Referee’s Secretary and Welfare Officer who will decide if further action is necessary

○ U12, U14 & U17 players – Normal laws of the game are followed as per FA guidelines.

○ Managers & Spectators - Normal laws of the game are followed as per FA guidelines.

PBFL Committee reserve the right to deal with all cautionary matters in house. This not only ensures that swift action is taken to punish (where required) the individual/s for the offence in question, but also ensures that fines are not provided, which would be issued by Surrey FA if matters were reported.

• **MANAGERS WHATSAPP GROUP.**

PBFL Managers WhatsApp Group (Admin; PBFL Committee)

As technology continues to bring us many easier forms of communication between us all, WhatsApp is our chosen platform to do this.

Please use the Managers WhatsApp group to provide everyone with a short overview of how many players you have available for Saturday (albeit we know this may change on the morning of play). We require all managers to provide their team name and number of players by 8pm on the Friday evening before the Saturdays game.

• **TEAM WHATSAPP GROUP**

Managers are encouraged to use WhatsApp (Or any other appropriate form of communication) to create a group for their own playing team. Emphasis on Team Manager and Assistant Manager to be Administrators on the groups to oversee the content on the group at all times.

Reminder that phone numbers on the groups are to be those of adults and not children.

PBFL Committee are not moderators for WhatsApp and do not need to be included on these groups.

• **PLAYING NUMBERS.**

○ U8 – 7v7 (Minimum 5 players to play a competitive match)

○ U10 – 9v9 (Minimum 7 players to play a competitive match)

○ U12 – 10v10 (Minimum 8 players to play a competitive match)

- o U14 – 11v11 (Minimum 8 players to play a competitive match)
- o U17 – 11v11 (Minimum 8 players to play a competitive match)

• **CANCELLING MATCHES**

All teams are given one “free” call-off each season if they need to cancel due to insufficient numbers. The committee will make every effort to reschedule the match later in the calendar, but if this is not possible a 0-0 result will be recorded. Managers must call-off their match by 8pm Friday, as a courtesy to the opposition team.

Any subsequent call-offs will be considered a “forfeit” and a 0-2 result will be recorded.

• **REFEREE FEES.**

Manager of both home and away teams are to pay the referee as soon as the match has finished. Cost of which is provided below.

- o U8 – £8 per team per match
- o U10 – £9 per team per match
- o U12 – £11 per team per match
- o U14 – £13 per team per match
- o U17 – £15 per team per match

• **BALL SIZES.**

Where the team is designated the “home” team (i.e. where they appear first on the fixture list) to provide a good quality match ball as follows:

- o U8 – Size 3
- o U10/U12/U14 – Size 4
- o U17 – Size 5

• **MANAGERS EQUIPMENT**

- *Kit Bag.* PBFL will provide a Kit Bag (If available) to all managers. Should managers have or wish to use a bag of their own, please do so.
- *Basic First Aid Kit.* Please keep in your kit bag should the need arise for use.
- *Ball Pump.* Please keep in your kit bag should the need arise for use.
- *Yellow HIGH-VIS Jacket.* Please ask a committee member for a jacket. This is to be worn by each manager on a weekly basis so we can identify managers for each game. This also provides all children with a point of reference for who to look out for should the need arise for them to ask any questions or assistance if they need it.

• **MANAGERS CARDS**

Available on table outside PBFL Hut. After each game, managers are requested to complete a team card each week, clearly showing the date of playing week, opponent’s team name, names of players (own team), substitutions per player clearly showing the playing thirds/halves they played (if not a full game), the referees name and a mark for his standard of refereeing, and any other comments (good or bad) you feel should be drawn to the Committee’s attention (such as assistant/referees standards,

other managers/parents behaviour). ***The cards are used for checking any score discrepancies, and any disputes surrounding players being substituted unfairly.***

FYI: White box for dropping the completed managers cards in is located on the table outside the container.

• **PLAYING EQUIPMENT**

For U8/U10/U12 teams, the teams playing the first matches (i.e. 9am K.O) should take a relevant sized goal from outside the canteen for use on their playing pitch, together with 2 corner flags. The last teams playing on any pitch should ensure that the goals and 2 corner flags are returned to the canteen after their match. **Please check to see if you are the last match on that pitch.**

• **PLAYING KIT**

The manager is responsible for ensuring that if a player leaves the team during the season, all elements of the playing kit (shirt & shorts) are collected from that player so they can be passed on to their potential replacement. Any problems in recovering the kit should be passed on to the registration secretary as soon as possible.

• **SUB MONIES / PHOTOS**

The manager can charge each player a small weekly fee to cover any costs they incur, such as the first aid kit, footballs, spare shin pads etc and the weekly referee fees. The amount of which to charge your parents is discretionary and not a fixed amount set by the committee. Collection of monies is solely the responsibility of each manager and a record of who has paid is advised to ensure that each parent / player has paid the same amount of money throughout the season.

PLEASE NOTE: Subs monies can only be charged to children on a playing week in which they have arrived and played and not charged for any week in which they are absent.

Photos will be taken of every team during the season, copies of which will be available for every player to purchase. Some managers will take the cost of these out of the weekly fees, if they have sufficient funds; others will simply ask the parents to pay themselves. Full costing of which will be provided with the inclusive letter in copy with the photograph – both of which will be provided by the Treasurer.

Some managers will also use any surplus funds for a party etc at the end of the season, or alternatively return any surplus funds to the parents / committee for re-investment within the league.

In the event of any disputes regarding fees paid to the manager, the Treasurer is entitled to inspect the team's financial records.

• **SUBSTITUTIONS**

U8's / U10's / U12's

Each player **must** play a minimum of two thirds of every match each week. Managers are expected to ensure players play in all matches where possible; regardless of each child's ability. Managers are also expected to ensure that all players "take their turn" as substitutes. The whole ethos of the PBFL is on fairness, it is therefore not acceptable that the same player is a substitute every week where others have played a full game in previous weeks.

PBFL does **NOT** play roll on/roll off substitutions. All substitutions are to be made at the end of each playing third. If a player is injured and can no longer take part in the game a substitution can be made

to replace that injured player for the rest of the game. It is accepted that the substitute may already have completed their two thirds of the game.

• **SUBSTITUTIONS**

U14's / U17's

Each player **must** play a minimum of one half of every match each week. Managers are expected to ensure players play in all matches where possible; regardless of each child's ability. Managers are also expected to ensure that all players "take their turn" as substitutes. The whole ethos of the PBFL is on fairness, it is therefore not acceptable that the same player is a substitute every week where others have played a full game in previous weeks.

PBFL does **NOT** play roll on/roll off substitutions. All substitutions are to be made at the end of each playing half. If a player is injured and can no longer take part in the game a substitution can be made to replace that injured player for the rest of the game. It is accepted that the substitute may already have completed their half of the game.

• **ABSENCE FROM PBFL**

If you have any instances where players do not turn up for 4 weeks in a row, without a good reason provided to you as manager on your own WhatsApp group, please inform the registration secretary who will attempt to contact the player, and if necessary provide a replacement player from the waiting list, if one is available.

• **ADDED NOTES**

The manager must always set a good example to his players and the parents, by encouraging the team and always accepting the referee's final decision; regardless of your own thoughts and comments on the decision given. Remember the referees may not be much older than the players themselves, and therefore still learning.

Emphasis once again on managers treating the referees with the same kindness and respect that you would show if it was your own child refereeing the games.

The Committee will always endeavour to provide a referee for every game, and where available; assistants for age groups U12, U14 & U17. Should this not prove possible, managers may be asked to referee/act as an assistant for the match themselves or ask one of their parents to do so.

A manager acting as an assistant referee may coach the team in every aspect of the match **EXCEPT** an offside decision. Discretion on this part is for managers to encourage but not 'coach' the players on this part of the game.

PBFL COMMITTEE RESERVE THE RIGHT TO AMEND THESE RULES AT ANY GIVEN TIME. SHOULD AMENDMENTS TO THE LAWS OF THE GAME OCCUR AT THE END OF A PLAYING SEASON, THE COMMITTEE WILL; WHERE POSSIBLE, INCLUDE THESE CHANGES WHERE WE FEEL THEY ARE APPROPRIATE FOR OUR LEAGUE AND IN THE BEST INTERESTS OF ALL CHILDREN WE CATER FOR.